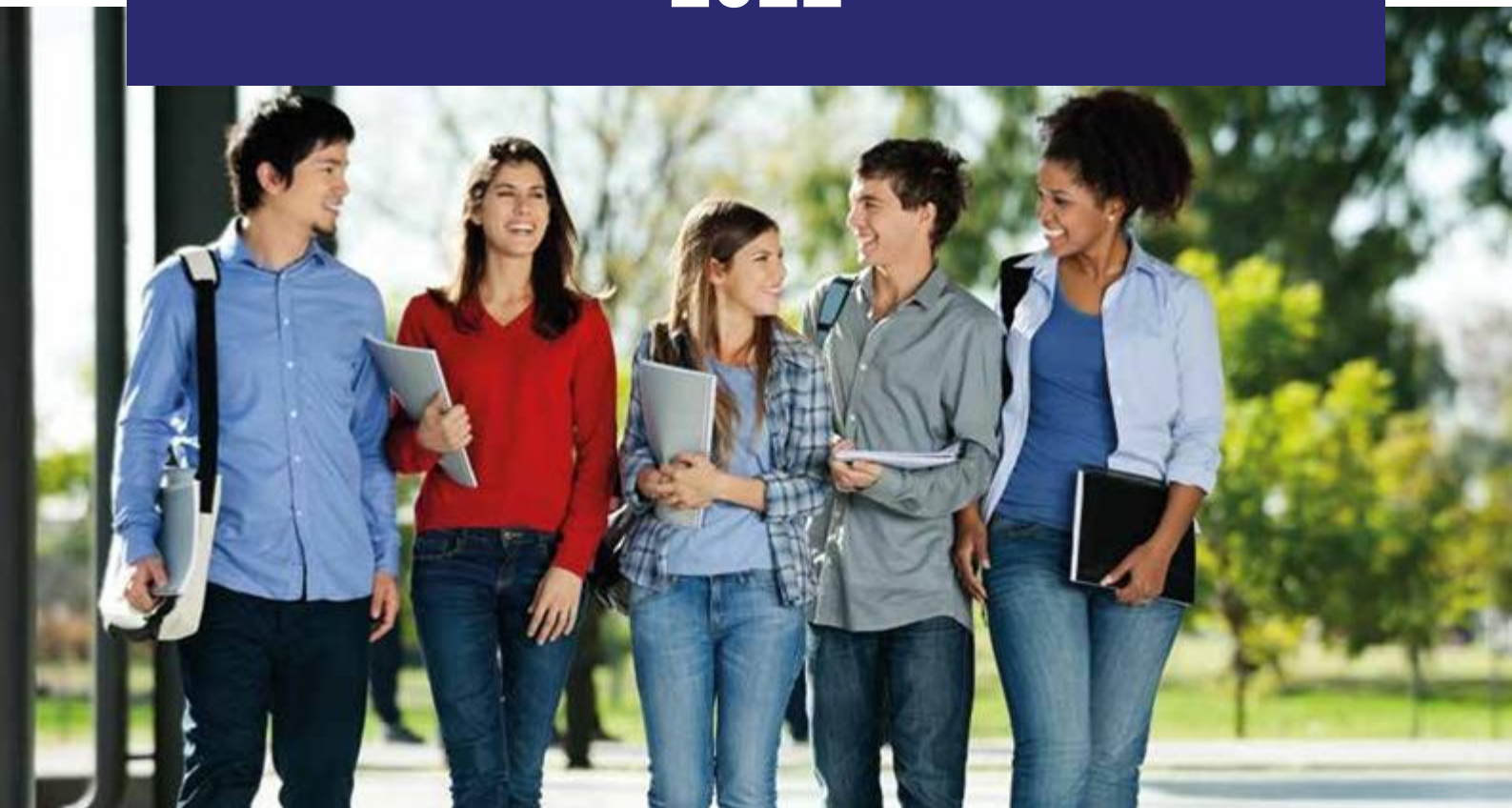




Australian Institute of Science and Technology

Course Guide 2022



www.aist.edu.au

RTO: 30645 | CRICOS: 03677G

Welcome from the CEO

Thank you for your interest in Australian Institute of Science & Technology (AIST), a boutique College in Sydney's inner-west that is committed to post-secondary education and learning to students from all over the world. The Courses at AIST are demanding, technologically advanced and comprehensive, giving students a solid foundation in business & IT techniques, to shape the future of their chosen discipline.

Prospective students may like to move to a new location and landscape, where they can rediscover themselves and explore their potential with a new vision. Whatever your age, whatever your ambitions, I am confident that AIST can help you to advance.

Your development and welfare are important to us and we look forward to meeting with you, to discuss how we can complement your background and help you to achieve your dreams.

Why Study at AIST

We offer Diploma and Advanced Diploma courses in Information Technology, Leadership and Management, and Graduate Diploma of Management (Learning).

- » Australian Qualifications Framework - the national policy for regulated qualifications in Australian Education and training
- » Australian Skills Quality Authority- the national regulator for Australia's vocational education and training sector
- » The National Code of Practice for Registration Authorities and Providers of Education and Training for Overseas Students (ESOS) Act 2000 - nationally consistent standards to protect overseas students and deliver courses by providers registered on the Commonwealth Register Of Institutions and Courses for Overseas Students (CRICOS)

Our Campus

Modern Campus Facilities

Our purpose-built campus in vibrant and diverse Ashfield City is equipped with all modern amenities and everything you could possibly need to assist you with your study. The College's student leisure area provides a fun place for students to relax, catch up with friends, read a magazine. Key Features include

- » Modern, air-conditioned, and spacious
- » Premises Latest computer equipment and
- » Software Televisions and projector screens
- » Fast, free Internet access with free Wi-Fi
- » Kitchen with common area

Active Social Calendar

Throughout the year, we arrange a large number of social activities to ensure you have fun while you study. You will make great friends, see the best that Sydney has to offer, and get to know Australian culture. Some of the activities we arrange include:

- » Graduation and end of year parties
- » Sports & games
- » Extra curricula activities
- » Barbecues
- » Expos/ excursions

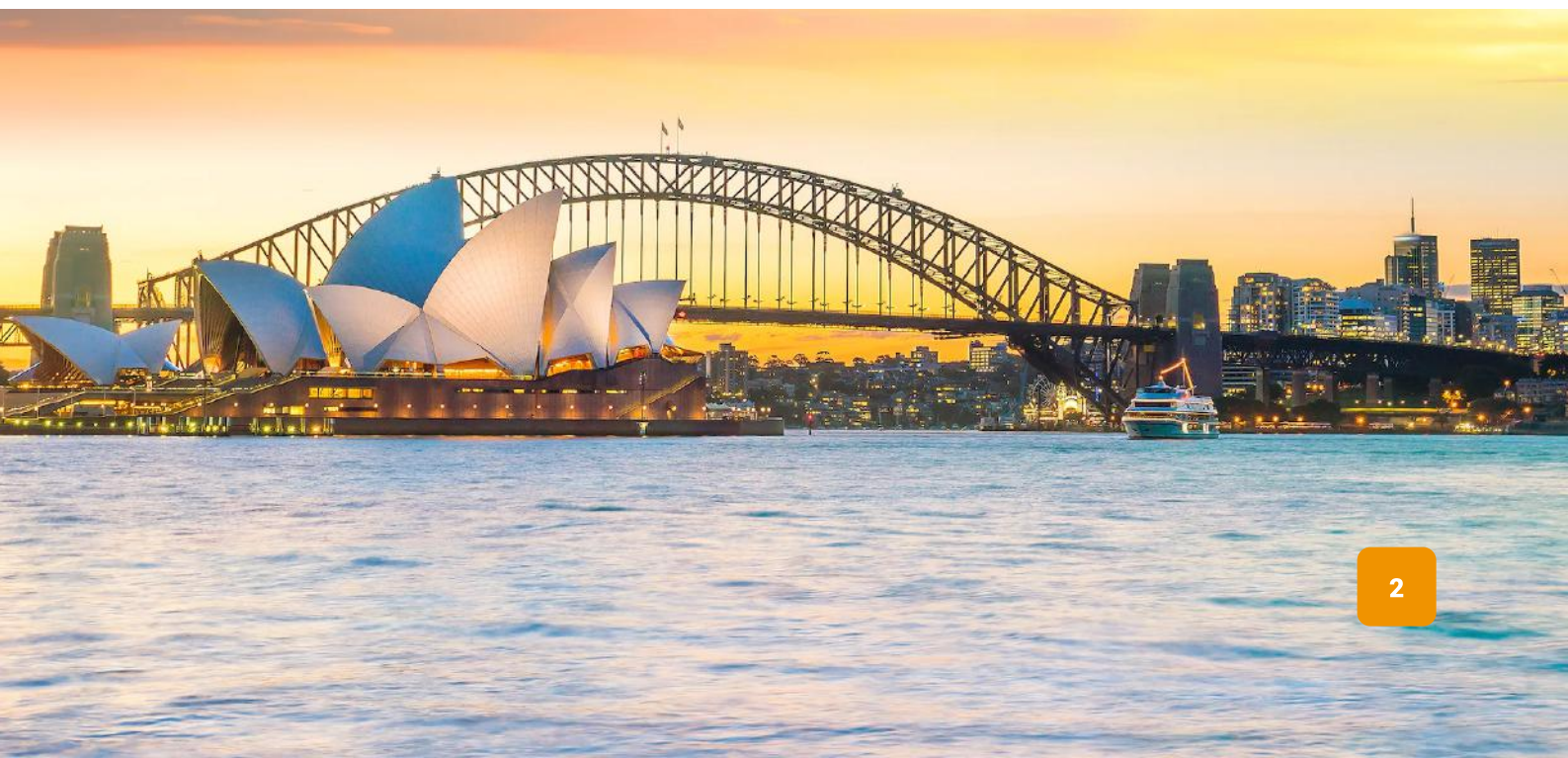
- » Cruises
- » Karaoke nights
- » Cultural events
- » Hiking and nature walk Charitable
- » initiatives

Great City and Community

Sydney is one of the most beautiful, vibrant, and multicultural cities in the world. It is situated on a magnificent Harbour, with moderate, pleasant weather throughout the year. Sydney city offers active nightlife, fantastic shopping, excellent museums, art galleries and much more! Some of the world-famous attractions here in Sydney include.

- » The Opera House
- » The Harbour Bridge
- » Bondi Beach
- » The historic district "The Rocks"
- » Taronga Zoo
- » National and wildlife parks

Our College is conveniently located close to Ashfield Train Station in the heart of Sydney. The College is just short walk from the train station. In the College's immediate vicinity (within few minutes' walk), there are a number of facilities to make life more convenient. These include cafes, restaurants serving a wide variety of cuisines, salons, banks, a post office, bars, shops, and shopping centre.



Graduate Diploma of Management (Learning)

CRICOS Course Code: 108597B

VET National Code: BSB80120



BSB80120 Graduate Diploma of Management (Learning) reflects the role of individuals who apply highly specialised knowledge and skills in the field of organisational learning and capability development. Individuals in these roles generate and evaluate complex ideas. They also initiate, design and execute major learning and development functions within an organisation. Typically, they would have full responsibility and accountability for the personal output and work of others.

BSB80120 Graduate Diploma of Management (Learning) qualification may apply to leaders and managers in an organisation where learning is used to build organisational capability. The job roles that relate to this qualification may also include RTO Manager and RTO Director.

Entry Requirements

- » Have completed a bachelor's degree in related fields of study and two (2) years equivalent full-time relevant workplace experience at a significant level of project or program leadership and management responsibility and/or complexity in an enterprise.
or
Have completed a Diploma or Advanced Diploma qualification in related fields of study and three (3) years equivalent full-time relevant workplace experience at a significant level of project or program leadership and management responsibility and/or complexity in an enterprise.
or
Five (5) years equivalent full-time relevant workplace experience at a significant level of leadership and management responsibility and/or complexity in an enterprise.
- » Must have IELTS 5.5 or equivalent (For International Student)

Units of Study

BSBHRM613	Contribute to the development of learning and development strategies
BSBLDR811	Lead strategic transformation
TAELED803	Implement improved learning practice
BSBHRM611	Contribute to organisational performance development
PSPMGT006	Develop a business case
BSBLDR812	Develop and cultivate collaborative partnerships and relationships
BSBINS603	Initiate and lead applied research
BSBST801	Lead innovative thinking and practice

Course Duration:

78 weeks (6 Terms)

Tuition Fees:

\$3000 * 6 Terms = \$18,000

\$100 * 6 Terms = \$600 (Material Fees)

\$400 (Enrolment Fees)

Career Pathways

- » Training Manager
- » Business Analyst
- » Manager / Director

Diploma of Information Technology

CRICOS Course Code: 107768G

VET National Code: ICT50220



With this qualification you will possess the skills and knowledge to administer and manage information and communications technology (ICT) support in small-to-medium enterprises (SMEs) using a wide range of general ICT technologies.

Working at this level you will be able to provide a broader rather than specialized ICT support function, applying a wide range of higher level technical skills in ICT areas such as networking, IT support, database development, programming and web development.

Units of Study

BSBXTW401	Lead and facilitate a team
BSBXCS402	Promote workplace cyber security awareness and best practices
BSBCRT512	Originate and develop concepts
ICTICT517	Match ICT needs with the strategic direction of the Organisation
ICTSAS527	Manage client problems
ICTICT518	Research and review hardware technology options for organisations
ICTWEB527	Research and apply emerging web technology trends
ICTICT523	Gather data to identify business requirements
ICTWEB514	Create dynamic web pages
ICTWEB519	Develop complex web page layouts
ICTSAS524	Develop, implement and evaluate an incident response plan
ICTPRG532	Apply advanced object-oriented language skills
ICTSAS526	Review and update disaster recovery and contingency plans
ICTNWK546	Manage network security
ICTICT532	Apply IP, ethics and privacy policies in ICT environments
ICTNWK536	Plan, implement and test enterprise communication solutions
ICTSUS502	Install and test virtual infrastructure
ICTICT443	Work collaboratively in the ICT industry
ICTNWK539	Design and implement integrated server solutions
ICTPMG505	Manage ICT projects

Entry Requirements

Enrolment of participants will be subject to meeting the following requirements:

- » Must be 18 years of age or over
- » Successful completion of Year 12 or equivalent
- » Must have IELTS 5.5 or equivalent (For International Student)

Course Duration:

78 weeks (6 Terms)

Tuition Fees:

\$2500 * 6 Terms = \$15,000

\$100 * 6 Terms = \$600 (Material Fees)

\$400 (Enrolment Fees)

Career Pathways

- » Information Systems Officer
- » Office Systems Administrator
- » IT Office Manager
- » IT Systems Administrator
- » Systems Manager

Advanced Diploma of Information Technology

CRICOS Course Code: 107769F

VET National Code: ICT60220



This qualification will provide you with high level skills and knowledge about information and communications technology (ICT), including process improvement and business skills and enable you to be effective in senior ICT roles within organisations.

The qualification builds on a base core of management competencies, with specialist and general elective choices to suit particular ICT and business needs, especially in the areas of knowledge management and systems development.

Units of Study

ICTICT523	Gather data to identify business requirements
BSBXCS402	Promote workplace cyber security awareness and best practices
ICTICT608	Interact with clients on a business level
BSBTWK502	Manage team effectiveness
ICTSUS603	Integrate sustainability in ICT planning and design projects
ICTCLD601	Develop cloud computing strategies for businesses
BSBCRT611	Apply critical thinking for complex problem solving
ICTICT618	Manage IP, ethics and privacy in ICT environments
BSBSTR601	Manage innovation and continuous improvement
ICTSAD609	Plan and monitor business analysis activities in an ICT environment
ICTDBS505	Monitor and improve knowledge management system
ICTDBS604	Build a data warehouse
ICTDBS605	Develop knowledge management strategies
ICTICT614	Identify and implement business innovation
ICTICT615	Implement a knowledge management strategy
BSBPMG532	Manage project quality

Entry Requirements

Enrolment of participants will be subject to meeting the following requirements:

- » Must be 18 years of age or over
- » Successful completion of Year 12 or equivalent
- » Must have IELTS 5.5 or equivalent (For International Student)

Course Duration:

78 weeks (6 Terms)

Tuition Fees:

\$2500 * 6 Terms = \$15,000

\$100 * 6 Terms = \$600 (Material Fees)

\$400 (Enrolment Fees)

Career Pathways

- » Knowledge Management Analyst
- » Manager, IT Infrastructure Solutions
- » Business Development Manager
- » Software Manager

Diploma of Leadership and Management

CRICOS Course Code:104365F

VET National Code: BSB50420



After you achieve this qualification you will be able to apply knowledge, practical skills and experience in leadership and management across a range of enterprise and industry contexts. At this skill and knowledge level you will be able to display initiative and judgement in planning, organizing, implementing and monitoring your own workload and the workload of others. You will use communication skills to support individuals and teams to meet organisational or enterprise requirements. Be able to plan, design, apply and evaluate solutions to unpredictable problems, and identify, analyze and synthesize information from a variety of sources.

Entry Requirements

Enrolment of participants will be subject to meeting the following requirements:

- » Must be 18 years of age or over
- » Successful completion of Year 12 or equivalent
- » Must have IELTS 5.5 or equivalent (For International Student)

Units of Study

BSBPEF502	Develop and use emotional intelligence
BSBOPS502	Manage business operational plans
BSBLDR523	Lead and manage effective workplace relationships
BSBCMM511	Communicate with influence
BSBTWK502	Manage team effectiveness
BSBOPS504	Manage business risk
BSBHRM524	Coordinate workforce plan implementation
BSBPEF501	Manage personal and professional development
BSBSUS511	Develop workplace policies and procedures for sustainability
BSBWHS521	Ensure a safe workplace for a work area
BSBTWK503	Manage meetings
BSBCRT511	Develop critical thinking in others

Course Duration:

78 weeks

Tuition Fees:

\$2500 * 6 Terms = \$15,000

\$100 * 6 Terms = \$600 (Material Fees)

\$400 (Enrolment Fees)

Career Pathways

- » Office Manager
- » Low to medium types of Supervision and Managerial Roles

Advanced Diploma of Leadership and Management

CRICOS Course Code:107767H

VET National Code: BSB60420



When you successfully complete this qualification, you will be able to demonstrate the role of individuals who apply knowledge, practical skills and experience in leadership and management across a range of enterprise and industry contexts.

At this qualification level you can display initiative and judgement in planning, organizing, implementing and monitoring your own workload and the workload of others. You will use communication skills to support individuals and teams to meet organizational or enterprise requirements. You will be able to plan, design, apply and evaluate solutions to unpredictable problems, and identify, analyze and synthesize information from a variety of sources.

Entry Requirements

Enrolment of participants will be subject to meeting the following requirements:

- » Must be 18 years of age or over
- » Successful completion of Year 12 or equivalent
- » Must have IELTS 5.5 or equivalent (For International Student)

Units of Study

BSBCMM511	Communicate with Influence
BSBCRT511	Develop Critical Thinking in Others
BSBCRT611	Apply Critical Thinking for Complex Problem Solving
BSBSTR601	Manage a innovation and Continuous Improvement
BSBPEF501	Manage personal and professional development
BSBOPS601	Develop and implement business plans
BSBLDR601	Lead and manage organisational change
BSBLDR602	Provide leadership across the organisation
BSBSTR602	Develop organisational strategies
BSBMGT608	Manage innovation and continuous improvement
BSBSUS601	Lead corporate social responsibility
BSBSTR602	Develop Organizational Strategies

Course Duration:

78 weeks (6 Terms)

Tuition Fees:

\$2500 * 6 Terms = \$15,000

\$100 * 6 Terms = \$600 (Material Fees)

\$400 (Enrolment Fees)

Career Pathways

- » Managerial Roles
- » Area Manager
- » Department Manager
- » Team Leader
- » Regional Manager



How to Apply by Yourself

1. Choose your course

Visit www.aist.edu.au to view all of the courses at Australian Institute of Science And Technology.

2. Check Entry Requirements

Once you submit your application - AIST's admissions team will check placement availability for your chosen course and ensure that you have met the necessary academic and English language entry requirements for the course you wish to study.

3. Accept your Letter of Offer

If your application is successful, you will receive a Letter of Offer. Once you accept the Letter of Offer, a deposit will be required. You will then receive an electronic Confirmation of Enrolment (eCoE)

4. Apply for your visa (International Students only)

International students must apply for student visa at nearest Australian Overseas Diplomatic Mission. Please refer to the Department of Home Affairs for details: www.homeaffairs.gov.au

5. Plan Your Journey

Once your visa has been granted, you can book your flights and **confirm accommodation**.

Apply through Agent

Australian Institute of Science and Technology (AIST) works with trusted agents to advise and recruit international students, who provide prospective students with detailed information to support them in making an informed decision about studying at AIST. Please visit our website for further details.



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Version 3.0

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