

Diploma of Leadership and Management

CRICOS Course Code:104365F

VET National Code: BSB50420



After you achieve this qualification you will be able to apply knowledge, practical skills and experience in leadership and management across a range of enterprise and industry contexts. At this skill and knowledge level you will be able to display initiative and judgement in planning, organizing, implementing and monitoring your own workload and the workload of others. You will use communication skills to support individuals and teams to meet organisational or enterprise requirements. Be able to plan, design, apply and evaluate solutions to unpredictable problems, and identify, analyze and synthesize information from a variety of sources.

Entry Requirements

Enrolment of participants will be subject to meeting the following requirements:

- » Must be 18 years of age or over
- » Successful completion of Year 12 or equivalent
- » Must have IELTS 5.5 or equivalent (For International Student)

Units of Study

BSBPEF502	Develop and use emotional intelligence
BSBOPS502	Manage business operational plans
BSBLDR523	Lead and manage effective workplace relationships
BSBCMM511	Communicate with influence
BSBTWK502	Manage team effectiveness
BSBOPS504	Manage business risk
BSBHRM524	Coordinate workforce plan implementation
BSBPEF501	Manage personal and professional development
BSBSUS511	Develop workplace policies and procedures for sustainability
BSBWHS521	Ensure a safe workplace for a work area
BSBTWK503	Manage meetings
BSBCRT511	Develop critical thinking in others

Course Duration:

78 weeks

Tuition Fees:

\$2500 * 6 Terms = \$15,000

\$100 * 6 Terms = \$600 (Material Fees)

\$400 (Enrolment Fees)

Career Pathways

- » Office Manager
- » Low to medium types of Supervision and Managerial Roles