Welcome from the CEO

Thank you for your interest in Australian Institute of Science & Technology (AIST), a boutique College in Sydney’s inner-west that is committed to post-secondary education and learning to students from all over the world. The Programmes at AIST are demanding, technologically advanced and comprehensive, giving students a solid foundation in business & IT techniques, to shape the future of their chosen discipline.

Prospective students may like to move to a new location and landscape, where they can rediscover themselves and explore their potential with a new vision. Whatever your age, whatever your ambitions, I am confident that AIST can help you to advance.

Your development and welfare are important to us and we look forward to meeting with you, to discuss how we can complement your background and help you to achieve your dreams.

Why Study at AIST

We offer Diploma and Advanced Diploma courses in Information Technology, Leadership and Management, International Business, Marketing and Communication; and Graduate Diploma of Telecommunications and Strategic Management.

- Australian Qualifications Framework- the national policy for regulated qualifications in Australian Education and training
- Australian Skills Quality Authority- the national regulator for Australia’s vocational education and training sector
- The National Code of Practice for Registration Authorities and Providers of Education and Training for Overseas Students (ESOS) Act 2000- nationally consistent standards to protect overseas students and deliver courses by providers registered on the Commonwealth Register Of Institutions and Courses for Overseas Students (CRICOS)
Our Campus

Modern Campus Facilities
Our purpose-built campus in vibrant and diverse Ashfield City is equipped with all modern amenities and everything you could possibly need to assist you with your study. The College’s student leisure area provides a fun place for students to relax, catch up with friends, read a magazine. Key Features include:

- Modern, air-conditioned and spacious premises
- Latest computer equipment and software
- Televisions and projector screens
- Fast, free Internet access with free Wi-Fi
- Kitchen with common area

Active Social Calendar
Throughout the year, we arrange a large number of social activities to ensure you have fun while you study. You will make great friends, see the best that Sydney has to offer, and get to know Australian culture. Some of the activities we arrange include:

- Graduation and end of year parties
- Sports & games
- Extra curricula activities
- Barbecues
- Expos/ excursions

Sydney is one of the most beautiful, vibrant and multicultural cities in the world. It is situated on a magnificent harbour, with moderate, pleasant weather throughout the year. Sydney city offers active nightlife, fantastic shopping, excellent museums, art galleries and much more! Some of the world famous attractions here in Sydney include:

- The Opera House
- The Harbour Bridge
- Bondi Beach
- The historic district “The Rocks”
- Taronga Zoo
- National and wildlife parks

Our College is conveniently located close to Ashfield Train Station in the heart of Sydney. The College is just short walk from the train station. In the College’s immediate vicinity (within few minutes walk), there are a number of facilities to make life more convenient. These include cafes, restaurants serving a wide variety of cuisines, salons, banks, a post office, bars, shops and shopping centre.
Graduate Diploma of Telecommunications and Strategic Management

CRICOS Course Code: 099500F  VET National Code: ICT80515

Our ICT80515 Graduate Diploma of Telecommunications and Strategic Management offers you the knowledge and skills to collaborate with leaders in IT and telecommunications.

The graduate diploma prepares students with the practical skills and experience required to assume technical and commercial roles in the telecommunications industry. This course will position you to be viewed as a trusted consultant in managing, developing, designing and deploying telecommunications solutions.

Entry Requirements

- Have completed a Bachelor’s degree in related fields of study and two (2) years equivalent full-time relevant workplace experience at a significant level of project or program leadership and management responsibility and/or complexity in an enterprise.
  
  or

- Have completed a Diploma or Advanced Diploma qualification in related fields of study and three (3) years equivalent full-time relevant workplace experience at a significant level of project or program leadership and management responsibility and/or complexity in an enterprise.
  
  or

- Five (5) years equivalent full-time relevant workplace experience at a significant level of leadership and management responsibility and/or complexity in an enterprise.

- Must have IELTS 5.5 or equivalent (For International Student)

Units of Study

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSBINN801</td>
<td>Lead innovative thinking and practice</td>
</tr>
<tr>
<td>ICTICT809</td>
<td>Facilitate business analysis</td>
</tr>
<tr>
<td>ICTICT801</td>
<td>Lead research into identifying new marketplace opportunities</td>
</tr>
<tr>
<td>ICTICT803</td>
<td>Endorse business plan components for a new initiative</td>
</tr>
<tr>
<td>ICTICT808</td>
<td>Direct the development of a knowledge management strategy for a business</td>
</tr>
<tr>
<td>ICTICT812</td>
<td>Develop a business intelligence framework</td>
</tr>
<tr>
<td>ICTICT813</td>
<td>Manage ICT services</td>
</tr>
<tr>
<td>ICTICT814</td>
<td>Develop cloud computing strategies for a business</td>
</tr>
</tbody>
</table>

Course Duration:
52 weeks

Tuition Fees:
$20,000

Career Pathways

- Creative Manager
- Business Analyst
- Telecommunications Business Manager
- Senior Leadership Roles
Diploma of Information Technology

CRICOS Course Code:099837C    VET National Code:ICT50118

Units of Study

<table>
<thead>
<tr>
<th>Unit Code</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSBSUS501</td>
<td>Develop workplace policy and procedures for sustainability</td>
</tr>
<tr>
<td>BSBWHS501</td>
<td>Ensure a safe workplace</td>
</tr>
<tr>
<td>ICTICT509</td>
<td>Gather data to identify business requirements</td>
</tr>
<tr>
<td>ICTICT517</td>
<td>Match ICT needs with the strategic direction of the enterprise</td>
</tr>
<tr>
<td>ICTDBS502</td>
<td>Design a database</td>
</tr>
<tr>
<td>ICTICT418</td>
<td>Contribute to copyright, ethics and privacy in an ICT environment</td>
</tr>
<tr>
<td>ICTNWK536</td>
<td>Plan, implement and test enterprise communication solutions</td>
</tr>
<tr>
<td>ICTNWK504</td>
<td>Design and implement an integrated server solution</td>
</tr>
<tr>
<td>ICTNWK509</td>
<td>Design and implement a security perimeter for ICT networks</td>
</tr>
<tr>
<td>ICTNWK511</td>
<td>Manage network security</td>
</tr>
<tr>
<td>ICTPMG501</td>
<td>Manage ICT projects</td>
</tr>
<tr>
<td>ICTPRG532</td>
<td>Apply advanced object-oriented language skills</td>
</tr>
<tr>
<td>ICTPRG527</td>
<td>Apply intermediate object-oriented language skills</td>
</tr>
<tr>
<td>ICTSAS501</td>
<td>Develop, implement and evaluate an incident response plan</td>
</tr>
<tr>
<td>ICTSAS505</td>
<td>Review and update disaster recovery and contingency plans</td>
</tr>
<tr>
<td>ICTSAS509</td>
<td>Provide client ICT support services</td>
</tr>
<tr>
<td>ICTSUSS01</td>
<td>Implement server virtualisation for a sustainable ICT system</td>
</tr>
<tr>
<td>ICTWEB502</td>
<td>Create dynamic web pages</td>
</tr>
<tr>
<td>ICTWEB505</td>
<td>Develop complex web page layouts</td>
</tr>
<tr>
<td>ICTWEB516</td>
<td>Research and apply emerging web technology trends</td>
</tr>
</tbody>
</table>

Entry Requirements

Enrolment of participants will be subject to meeting the following requirements:

- Must be 18 years of age or over
- Successful completion of Year 12 or equivalent
- Must have IELTS 5.5 or equivalent (For International Student)

Course Duration:
52 weeks

Tuition Fees:
$10,000

Career Pathways

- Information Systems Office Manager
- Office Systems Administrator
- IT Office Manager
- IT Systems Administrator
- Systems Manager

With this qualification you will possess the skills and knowledge to administer and manage information and communications technology (ICT) support in small-to-medium enterprises (SMEs) using a wide range of general ICT technologies.

Working at this level you will be able to provide a broader rather than specialised ICT support function, applying a wide range of higher level technical skills in ICT areas such as networking, IT support, database development, programming and web development.
Advanced Diploma of Information Technology

CRICOS Course Code: 098570M     VET National Code: ICT60115

This qualification will provide you with high level skills and knowledge about information and communications technology (ICT), including process improvement and business skills and enable you to be effective in senior ICT roles within organisations.

The qualification builds on a base core of management competencies, with specialist and general elective choices to suit particular ICT and business needs, especially in the areas of knowledge management and systems development.

Entry Requirements

Enrolment of participants will be subject to meeting the following requirements:

- Must be 18 years of age or over
- Successful completion of Year 12 or equivalent
- Must have IELTS 5.5 or equivalent (For International Student)

Units of Study

- BSBWOR502 Lead and manage team effectiveness
- ICTICT608 Interact with clients on a business level
- ICTICT610 Manage copyright, ethics and privacy in an ICT environment
- ICTPMG609 Plan and direct complex ICT projects
- ICTSUS601 Integrate sustainability in ICT planning and design projects
- BSBCEUE602 Manage customer engagement information
- BSBIN601 Lead and manage organisational change
- BSBIPR601 Develop and implement strategies for intellectual property management
- BSBMGT608 Manage innovation and continuous improvement
- BSBMGT616 Develop and implement strategic plans
- ICTDBS501 Monitor and improve knowledge management system
- ICTDBS601 Build a data warehouse
- ICTDBS602 Develop a knowledge management strategy
- ICTICT604 Identify and implement business innovation
- ICTICT605 Implement a knowledge management strategy
- ICTPMG606 Manage ICT project quality

Course Duration:
52 weeks

Tuition Fees:
$10,000

Career Pathways
- Knowledge Management Analyst
- Manager, IT Infrastructure Solutions
- Business Development Manager
- Software Manager
Diploma of Leadership and Management

CRICOS Course Code:098929G     VET National Code:BSB51918

Units of Study

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<tr>
<th>Code</th>
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<tbody>
<tr>
<td>BSBLDR511</td>
<td>Develop and use emotional intelligence</td>
</tr>
<tr>
<td>BSBMGT517</td>
<td>Manage operational plan</td>
</tr>
<tr>
<td>BSBLDR502</td>
<td>Lead and manage effective workplace relationships</td>
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<tr>
<td>BSBWOR501</td>
<td>Manage personal work priorities and professional development</td>
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<tr>
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</tr>
<tr>
<td>BSBRSK501</td>
<td>Manage risk</td>
</tr>
<tr>
<td>BSBHHRM513</td>
<td>Manage workforce planning</td>
</tr>
<tr>
<td>BSBHHRM506</td>
<td>Manage recruitment, selection and induction processes</td>
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<td>BSBSUS501</td>
<td>Develop workplace policy and procedures for sustainability</td>
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<tr>
<td>BSBWH501</td>
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</tr>
<tr>
<td>BSBADM502</td>
<td>Manage meetings</td>
</tr>
<tr>
<td>BSBCUS501</td>
<td>Manage quality customer service</td>
</tr>
</tbody>
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After you achieve this qualification you will be able to apply knowledge, practical skills and experience in leadership and management across a range of enterprise and industry contexts. At this skill and knowledge level you will be able to display initiative and judgement in planning, organising, implementing and monitoring your own workload and the workload of others. You will use communication skills to support individuals and teams to meet organisational or enterprise requirements. Be able to plan, design, apply and evaluate solutions to unpredictable problems, and identify, analyse and synthesise information from a variety of sources.

Entry Requirements

Enrolment of participants will be subject to meeting the following requirements:

- Must be 18 years of age or over
- Successful completion of Year 12 or equivalent
- Must have IELTS 5.5 or equivalent (For International Student)

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<td>BSBCUS501</td>
<td>Manage quality customer service</td>
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</table>

Course Duration: 52 weeks

Tuition Fees: $10,000

Career Pathways

- Office Manager
- Low to medium types of Supervision and Managerial Roles
Advanced Diploma of Leadership and Management

CRICOS Course Code: 097088G    VET National Code: BSB61015

When you successfully complete this qualification, you will be able to demonstrate the role of individuals who apply knowledge, practical skills and experience in leadership and management across a range of enterprise and industry contexts.

At this qualification level you can display initiative and judgement in planning, organising, implementing and monitoring your own workload and the workload of others. You will use communication skills to support individuals and teams to meet organisational or enterprise requirements. You will be able to plan, design, apply and evaluate solutions to unpredictable problems, and identify, analyse and synthesise information from a variety of sources.

Entry Requirements

Enrolment of participants will be subject to meeting the following requirements:

- Must be 18 years of age or over
- Successful completion of Year 12 or equivalent
- Must have IELTS 5.5 or equivalent (For International Student)

Units of Study

- BSBFIM601 Manage finances
- BSBINN601 Lead and manage organisational change
- BSBMGT605 Provide leadership across the organisation
- BSBMGT617 Develop and implement a business plan
- BSBDIV601 Develop and implement diversity policy
- BSBHRM602 Manage human resources strategic planning
- BSBMKG609 Develop a marketing plan
- BSBMKG608 Develop organisational marketing objectives
- BSBIPR601 Develop and implement strategies for intellectual property management
- BSBMGT608 Manage innovation and continuous improvement
- BSBMGT616 Develop and implement strategic plans
- BSBINM601 Manage knowledge and information

Course Duration: 52 weeks
Tuition Fees: $10,000

Career Pathways

- Managerial Roles
- Area Manager
- Department Manager
- Team Leader
- Regional Manager
Diploma of Marketing and Communication

CRICOS Course Code: 099499E   VET National Code: BSB52415

Course Duration:
52 weeks

Tuition Fees:
$10,000

Career Pathways
- Direct Marketing Officer
- Marketing Coordinator
- Analyst
- Media Planner
- Public Relations Officer
- Sales Administrator

This qualification applies to individuals with a sound theoretical knowledge base in marketing and communication and who demonstrate a range of managerial skills to ensure that functions are effectively conducted in an organisation or business area. Typically, they would have responsibility for the work of other staff and lead teams.

Entry Requirements
Enrolment of participants will be subject to meeting the following requirements:

- Must be 18 years of age or over
- Successful completion of Year 12 or equivalent
- Must have IELTS 5.5 or equivalent (For International Student)
- Have completed all core units in BSB42415 Certificate IV in Marketing and Communication

Units of Study

<table>
<thead>
<tr>
<th>Code</th>
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</tr>
</thead>
<tbody>
<tr>
<td>BSBMKG507</td>
<td>Interpret market trends and developments</td>
</tr>
<tr>
<td>BSBMKG523</td>
<td>Design and develop an integrated marketing communication plan</td>
</tr>
<tr>
<td>BSBPIMG522</td>
<td>Undertake project work</td>
</tr>
<tr>
<td>BSBHRM506</td>
<td>Manage recruitment, selection and induction processes</td>
</tr>
<tr>
<td>BSBMKG501</td>
<td>Identify and evaluate marketing opportunities</td>
</tr>
<tr>
<td>BSBMKG502</td>
<td>Establish and adjust the marketing mix</td>
</tr>
<tr>
<td>BSBMKG506</td>
<td>Plan market research</td>
</tr>
<tr>
<td>BSBMKG510</td>
<td>Plan e-marketing communications</td>
</tr>
<tr>
<td>BSBMKG515</td>
<td>Conduct a marketing audit</td>
</tr>
<tr>
<td>BSBMKG527</td>
<td>Plan social media engagement</td>
</tr>
<tr>
<td>BSBMKG608</td>
<td>Develop organisational marketing objectives</td>
</tr>
<tr>
<td>BSBMKG609</td>
<td>Develop a marketing plan</td>
</tr>
</tbody>
</table>
Diploma of International Business

CRICOS Course Code:099498F  VET National Code:BSB50815

This qualification reflects the role of individuals working in various positions across a variety of industry sectors who possess a sound theoretical knowledge base in international business management. They may demonstrate a range of managerial skills to ensure that international business activities are conducted effectively in an organisation or business area. Typically, they would have responsibility for the work of other staff and lead teams in conducting international business activities.

**Entry Requirements**

Enrolment of participants will be subject to meeting the following requirements:

- Must be 18 years of age or over
- Successful completion of Year 12 or equivalent
- Must have IELTS 5.5 or equivalent (For International Student)

**Units of Study**

- BSBFIM501  Manage budgets and financial plans
- BSBMGT517  Manage operational plan
- BSBMKG514  Implement and monitor marketing activities
- BSBMKG516  Profile international markets
- BSBMKG517  Analyse consumer behaviour for specific international markets
- BSBREL501  Build international client relationships
- BSBREL502  Build international business networks
- BSBWOR502  Lead and manage team effectiveness

**Course Duration:**
52 weeks

**Tuition Fees:**
$10,000

**Career Pathways**

- Program Consultant
- Program Coordinator
- Export Manager
- Import Manager
- Trade Manager
How to Apply by Yourself

1. **Choose your course**
   Visit [www.aist.edu.au](http://www.aist.edu.au) to view all of the courses at Australian Institute of Science And Technology.

2. **Check Entry Requirements**
   Once you submit your application - AIST’s admissions team will check placement availability for your chosen course and ensure that you have met the necessary academic and English language entry requirements for the course you wish to study.

3. **Accept your Letter of Offer**
   If your application is successful, you will receive a Letter of Offer. Once you accept the Letter of Offer, a deposit will be required. You will then receive an electronic Confirmation of Enrolment (eCoE).

4. **Apply for your visa (International Students only)**
   International students must apply for student visa at nearest Australian Overseas Diplomatic Mission. Please refer to the Department of Home Affairs for details: [www.homeaffairs.gov.au](http://www.homeaffairs.gov.au)

5. **Plan Your Journey**
   Once your visa has been granted, you can book your flights and confirm accommodation.

**Apply through Agent**

Australian Institute of Science and Technology (AIST) works with trusted agents to advise and recruit international students, who provide prospective students with detailed information to support them in making an informed decision about studying at AIST. Please visit our website for further details.
Disclaimer: The information in this brochure is correct as of April 2019. AIST reserves the right to alter any matter described in this brochure without notice. Readers are responsible for verifying information that relates to them by contacting the Australian Institute of Science and Technology.